

Chamblee Cheer Club Bylaws

Article I – Name

A. The name of the organization shall be the Chamblee Cheer Club (hereinafter referred to as the Booster Club).

Article II - Objectives

- Our objectives are to:
 - Promote, support and enhance the Chamblee High School Cheer Program and its Cheer Coaches
 - Promote communication and cooperation between parent-sponsored athletic booster clubs
 - Exhibit trustworthiness, respect, responsibility and fairness in all Chamblee High School Cheer activities and publishing
 - Provide financial, physical and emotional support for the Chamblee High School Cheer Program
- We are noncommercial, nonsectarian and nonpartisan. The Chamblee Cheer Club does not have authority to direct the duties of a school district employee.
- All funds and assets of the Chamblee Cheer Club are to be used exclusively to benefit the Chamblee High School Cheer Program.
- The organization shall work with cheer coaches to promote the welfare and objectives of the Chamblee Cheerleading squads by providing aid and guidance.

Article III - Membership

- Membership – any member of the CHS community, family of CHS Cheerleaders and CS Cheerleader alumni wishing to provide support to the CHS Cheer Program. Membership is valid for one season at a time during the Chamblee Cheer Club season (April – April).
- Dues – due amount will be set by the Executive Board members of the Chamblee Cheer Club. Dues should be paid by the May at the scheduled Chamblee Cheer Club meeting. Members who do not pay dues can attend meetings of the Chamblee Cheer Club but cannot participate in Chamblee Cheer Club activities and are not eligible for voting membership.
- Voting Membership – only family members or guardians of current CHS Cheerleaders are eligible for voting membership. These members are eligible to vote on business presented at Chamblee Cheer Club meetings if the member has paid their dues for the current Chamblee Cheer Club season (April –April).

- New Business- members are encouraged to bring new business to any Executive Board Member for consideration.

Article IV - Executive Board and Their Election

- The Executive Board will be elected annually in the spring for the offices of President, Vice-President, Secretary, Treasurer, Fundraising chair (optional), Varsity Squad Representative (s), and JV Squad Representative(s). A CHS Cheer Coordinator/ Coach is a member of the Executive Board.
- Four Voting Executive Board members, not including the CHS Cheer Coordinator/ Coach, are required for a quorum in order to conduct the business of the board at regularly scheduled meetings. In case of any tie vote, the CHS Cheer Coach is the tiebreaker.
- If a board position is vacated during a Chamblee Cheer Club season (April-April), non-elect nominees will be contacted by the President and a vote will be held by the Executive Board. If more than one person was nominated, short presentations will be given by the nominees and voting will take place.
- In case of a ‘called’ board meeting, all board members must be directly contacted and an acceptable meeting time must be selected that accommodates the attendance of the largest number of board members, keeping in mind the required minimum of four voting members. ‘Called’ Executive Board meetings may be conducted via electronic communication given at least four voting members participate.
- Term Limit- any one position on the Executive Board cannot exceed two consecutive years.
- Duties of Executive Board:
 - o President – supervise and conduct the Chamblee Cheer Club’s business; preside at all meetings; delegate and oversee all committees and calendar events for the Chamblee Cheer Club; maintain communication with CHS Cheer Coordinator/Coach and all Executive Board members. Must have been a member of the Chamblee Cheer Club Executive Board for one year (after first year of booster club is completed this will be a requirement.).
 - o Vice-President – assists President in all business for Chamblee Cheer Club, Helps Cheer Coordinator/ Coach maintain cheer webpage.
 - o Secretary – maintains all official minutes and correspondence for the Chamblee Cheer Club. Minutes will be delivered to school administrator and all Executive Board members by the next meeting.
 - o Treasurer – keep all financial records, provide a treasure’s report at each regularly scheduled meeting, and arrange for all required audits and tax duties.

Must have been a member the Chamblee Cheer Club for one year (after first year of booster club is completed this will be a requirement.).

o Fundraiser Chair- Coordinate fundraisers, confirm dates with sponsors, oversee sign ups, collect all monies, count and turn in monies to treasurer for deposit, ensure equal participation among all squads.

o Squad Representatives – (Varsity, JV) – maintain communication between the Chamblee Cheer Club and all parents, cheerleaders and CHS Cheer Coaches of their respective squads. Must be able to contact parents via email, text and phone as needed.

Article V – Committee

- Special committees may be formed to represent activities of the Booster Club. They may be created or dissolved by the President with the approval of the Executive Board.
- Chairpersons of the committees will report to the Executive Board as long as the committee exists.

Article VI - Meetings

- Monthly Chamblee Cheer Club meetings shall be held in the first week of each month, excluding June and July, at times and locations to be published no later than the May meeting by the Executive Board.
- Business discussed at Chamblee Cheer Club meetings will focus on how to obtain our objectives stated in Article 1.
- Inappropriate business includes:
 - o How cheerleaders participate within the CHS Cheer Program (time on field, stunt formation, practice, etc.)
 - o Cheer Coach's strategy for games, practice or discipline
 - o Any situation the deals with your cheerleaders or student athletes
 - o Any other business not meeting our objective stated in Article 1.

Article VII - Finance

All fundraising efforts and expenditures will focus on how to obtain objectives stated in Article 1

- Executive Board members must approve any and all Chamblee Cheer Club activities, fundraising efforts and expenditures before any member engages in a verbal or written financial agreement.
- The Chamblee Cheer Club shall use a bank selected by the Executive Board.
- All Checks will require two signatures. One must be the treasurer; the other must be an Executive Board member.

Article VIII - Amendments

- Bylaws will be reviewed annually by the Executive Board.
- Bylaws maybe amended, repealed, or altered in whole or in part by a majority vote of the voting membership in attendance at any regular meeting where such action has been announced in the call and notice of such meeting.

These Chamblee Cheer Club bylaws must be posted and kept in compliance throughout a Chamblee Cheer Club season (April – April). If compliance is not met throughout the season, or if a member, voting member, or Executive Board Member fails to comply with these stated bylaws, the CHS Cheer Coordinator/Coach has the authority to remove said member or disband the entire Chamblee Cheer Club organization. Upon disbandment of the Chamblee Cheer Club, all funds and assets will be distributed to the CHS Cheer Program upon CHS Administration approval. These Chamblee Cheer Club bylaws have been approved by the Chamblee High School Administration and the Chamblee High School Cheer Program.

Gail Barnes, Chamblee High School Principal	Date

Joanne Torres, Chamblee High School Bookkeeper	Date

Lennise Dortch, Chamblee High School Cheer Coordinator/Coach	Date
